

PROMIS 4.21 Training

Deceased Donor Documents

Background:

With Donor modules moving into PROMIS 4, users can upload documents related to deceased donors in the Deceased Donor Documents module in PROMIS 4.

Navigation:

PROMIS 4 > Donor Overview > Documents > Deceased Donor Documents

Functionality:

Documents could only be uploaded by users that have permissions to do so on this module.

Uploaded documents could be viewed, downloaded and deleted.

Document details such as *Short Description* and *Status* can be edited.

The status of a document could either be *Initial* or *Updated*.

If you try to upload another document with the same name, date and HLA Typing type, this error message below will be displayed. The older document will have to be deleted in order to upload the new document.

