

PROMIS 4.20 Training

Medications and Medication Reports

Background:

The Medications module is used to capture medications prescribed to a patient. It also has information related to medication verification and medication reports.

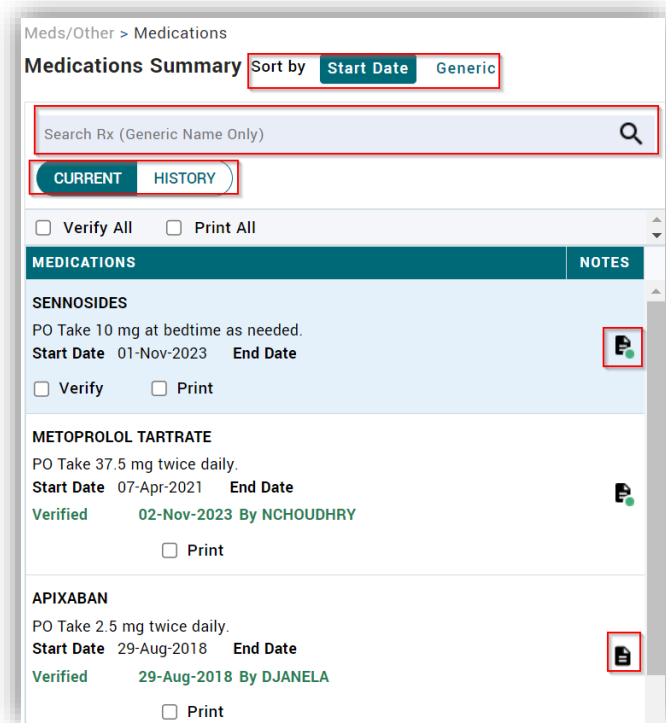
Navigation:

PROMIS 4 > Patient Overview > Meds/Other > Medications

Functionality:

Medication Summary section:

- A list of the patient's current medications and history of medications can be found on the left side of the screen by selecting the appropriate tab. The list could be sorted by the start date of the medication or the generic name.
- A search box just above the list allows to search for a medication from the list by its generic name only.
- Under the *History* view, a discontinued or cancelled medication will show information of who discontinued/cancelled the medication in PROMIS and the date this was done.

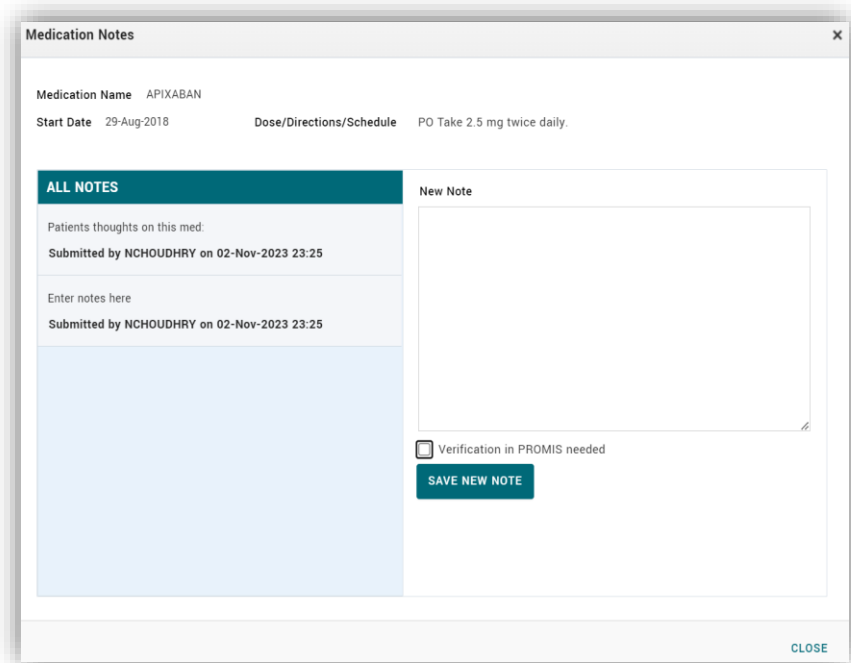


The screenshot shows the 'Meds/Other > Medications' page in the PROMIS system. At the top, there is a 'Medications Summary' section with a 'Sort by' dropdown menu set to 'Start Date' and 'Generic'. Below this is a search box labeled 'Search Rx (Generic Name Only)'. There are two tabs: 'CURRENT' (selected) and 'HISTORY'. Below the tabs are checkboxes for 'Verify All' and 'Print All'. The main content area is a table with columns for 'MEDICATIONS' and 'NOTES'. The table lists three medications: SENNOSIDES, METOPROLOL TARTRATE, and APIXABAN. Each medication entry includes the dosage, start and end dates, and a 'Verified' status with the date and user. For example, SENNOSIDES is verified on 02-Nov-2023 by NCHOUDHRY. There are also 'Verify' and 'Print' checkboxes for each medication.

- For each medication on the *Current* or *History* list, a note could be added by clicking on the note icon. A green dot on the note icon indicates a new note is available for that particular medication.

Adding a note to a medication:

- A note could be added to a medication by clicking on the note icon and typing in a note in the window that appears.
- If a medication requires verification, the *Verification in PROMIS needed* checkbox could be used to indicate that this medication needs to be verified.



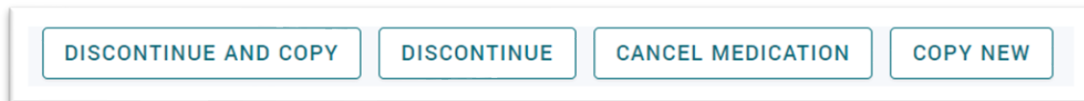
The screenshot shows a 'Medication Notes' window for the medication APIXABAN. At the top, it displays the medication name, start date (29-Aug-2018), and dose/directions/schedule (PO Take 2.5 mg twice daily). Below this, there is a section for 'ALL NOTES' with a list of existing notes, including one submitted by NCHOUDHRY on 02-Nov-2023. To the right of the notes is a 'New Note' section with a text area for entering a new note. Below the text area is a checkbox labeled 'Verification in PROMIS needed' and a 'SAVE NEW NOTE' button. A 'CLOSE' button is located at the bottom right of the window.

Verifying Medication:

- Verifying a single medication or a select few: Check off the *Verify* checkbox just below the medication then click on the *Verify* button on the top right of the Medications screen.
- Verifying the entire list of medications: Check off the *Verify All* checkbox just above the list before clicking the *Verify* button.

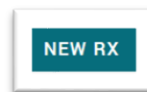
Discontinuing and Cancelling a Medication:

- The *Discontinue* button is used to simply discontinue a medication that the patient no longer needs to take.
- To discontinue a medication and add a new prescription for the same medication, use the *Discontinue and Copy* button.
- If a medication was added in error or the patient never took the medication, it needs to be cancelled. This is done by using the *Cancel* button.

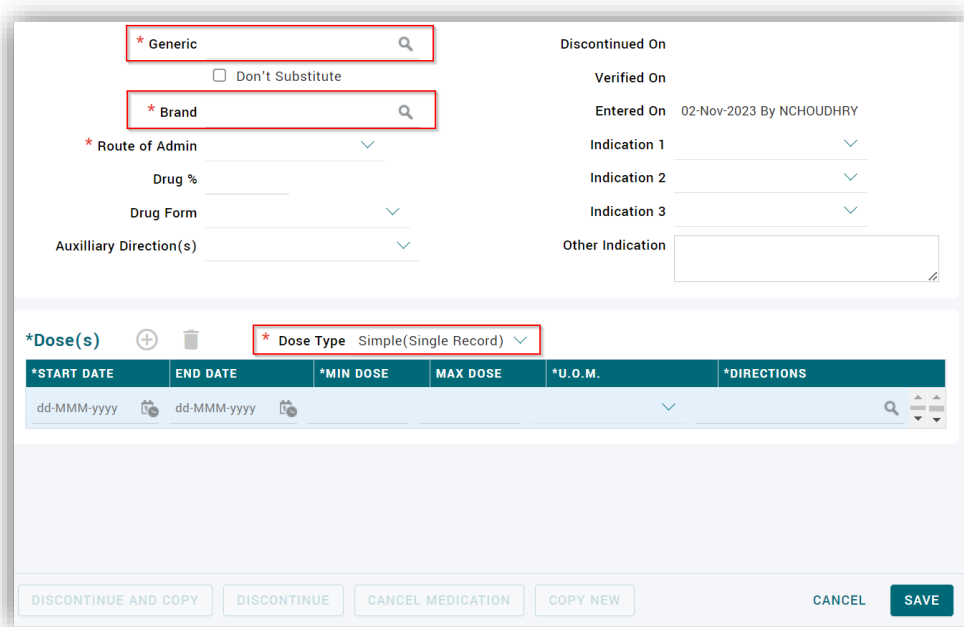


Adding a Medication:

- The right side of the screen is used to add a medication. To add another medication for the patient, click on the *New Rx* button to get a new form on the screen.



- To add a medication, you could search for it either by its generic or brand name. Suggestions will appear when at least 3 characters are entered.
- The default dose type is *Single* but this could be changed to another type by clicking on the *Dose Type* dropdown.



The screenshot shows a medication entry form with the following fields and controls:

- * Generic** (search field)
- Don't Substitute
- * Brand** (search field)
- * Route of Admin** (dropdown)
- Drug %
- Drug Form (dropdown)
- Auxiliary Direction(s) (dropdown)
- Discontinued On
- Verified On
- Entered On 02-Nov-2023 By NCHOUDHRY
- Indication 1 (dropdown)
- Indication 2 (dropdown)
- Indication 3 (dropdown)
- Other Indication (text area)
- *Dose(s)** (+, - icons)
- * Dose Type** Simple(Single Record) (dropdown)
- Table with columns: *START DATE, END DATE, *MIN DOSE, MAX DOSE, *U.O.M., *DIRECTIONS
- Buttons: DISCONTINUE AND COPY, DISCONTINUE, CANCEL MEDICATION, COPY NEW, CANCEL, SAVE

Medication Reports:

The following medication reports are now available in PROMIS 4 when you click on the *Reports* button or the *Rx Report* button on the top right:

- My Medications
- Medication Profile
- Discrepancy Report
- Reconciliation Report
- Rx Report
 - For a selected medication: Check off the *Print* checkbox > click on *Rx Report*.
 - For all medications: Check off the *Print all* checkbox > click on *Rx Report*.
 - For a blank Rx report: Click on *Rx Report* without selecting any checkboxes.